

Date: 19/12/2018

Dear Club Secretary

We are delighted to confirm that we have processed your club affiliation application. Your affiliation is now active and your registration number is: 304913

Your affiliation is valid until 31 December 2019.

We would like to thank you for completing the additional questionnaire as part of your affiliation, this will really help us to support your club. As noted in the questionnaire, we would also like to remind you that you need to evidence to Scottish Cycling that your Wellbeing and Protection Officer (formally Welfare Officer) has completed Safeguarding and Child Protection (SPC) and In Safe Hands (ISH) training within the last 3 years. We ask you to provide this evidence within 90 days of your affiliation which allows time for them to undertake the training if required.

Included with your registration is Third Party Public Liability Insurance cover with an indemnity limit of £10,000,000.* Full details of this cover are provided at the foot of this document. Should you have any concerns regarding insurance matters please do not hesitate to call the British Cycling team on 0161 274 2010.

*Excludes schools that have opted not to purchase Public Liability Insurance.

If you require any information or advice from Scottish Cycling then please contact your Regional Development Officer (RDO) in the first instance. The RDO for the North region is James Bracher and can be contacted on 07908672652. If you are a new club we would encourage you to make contact with the RDO to discuss your club plans.

On behalf of the Scottish Cycling Team, I would like to thank you for your affiliation and hope that you and your members enjoy a safe and successful year.



Craig Burn

Chief Executive Officer

Scottish Cycling

Liability Insurance for Clubs

This insurance cover is arranged for 'non-profit making' clubs and teams. Club Secretaries are reminded that 'commercially named' clubs and teams must ensure that they operate on a non-profit making basis and are financially independent of any commercial businesses that may provide support to them. Clubs or teams operating as a commercial business are required to make separate arrangements for commercial liability cover and should contact headquarters for assistance or their local insurance broker for assistance.

All Clubs, Teams and Associations in England other than school clubs are automatically covered for Public Liability Insurance, with an indemnity limit of £10,000,000 upon payment of the Club Affiliation Fee to British Cycling. Clubs in Scotland and Wales and school clubs are provided with the same cover upon payment of the appropriate fee.

For full details of the liability insurance policy visit www.britishcycling.org.uk/clubs. The policy indemnifies the club/team in respect of its legal liability for accidental loss or damage to third party property or accidental bodily injury or death to third party persons. Subject to the normal terms and conditions of the Insurer's standard Public Liability Insurance Policy, it indemnifies:

1. The club against claims brought by non-members and invitees.
2. Officials of the club who act on the club's specific instructions during their term of office, against claims, as follows:
 - (a) Actions brought by non-members who have been invited (prior to possible membership) to take part in the Club's activities, for example, club runs, social activities etc., for injuries sustained and damage to third party property, sustained during participation.
 - (b) Actions brought against the club or its elected officials who have carried out the club's instructions, including the hire, rent or loan of premises, at the instructions of the club committee. Such instructions should in all cases comply with the decision given by the club committee.
3. Individuals who have been invited to participate in club activities as invitees with a view to joining the club and are not already covered by any other Insurance.

Note: The use of derny or pacing motors for training purposes is also covered - motors are limited, however, to a maximum of 125cc and all Motor Pacers must hold a valid and appropriate British Cycling Motor Pacing licence. Drivers of motor pacing machines over 125cc must apply to British Cycling headquarters for insurance cover.

The following activities and persons are excluded from the club / team insurance cover:

Competitive Events - i.e. formally organised Road Races, Circuit Races, Time Trials**, Track Meetings, Mountain Bike Downhill, Mountain Bike Cross Country, Mountain Bike Four Cross, Bike Trials, BMX, Cycle Speedway and Cyclo-Cross events and timed personal and team challenge events in any of the above disciplines. Insurance cover for the organisers of Time Trials held under the auspices of Cycling Time Trials is provided by the Road Time Trials Council. (Refer to 'Liability Insurance for Events' below.)

Non-Competitive Events - i.e. formally organised social, charity & fundraising type events, reliability rides, sportives, personal challenge endurance type events, Mountain Bike Downhill practice events with 'uplift' transportation.

Individual Club Members (as opposed to club officials) are not covered unless they themselves are members of British Cycling with a membership providing personal liability insurance cover.

Activities not regulated by British Cycling - a club and its officials and event promoters are not covered for cycling activities that involve any variant or discipline of cycling that is not formally endorsed and regulated by the British Cycling Federation.

Activities utilising facilities where an appropriate risk assessment has not been carried out and/or the findings and recommendations have not been implemented by the appropriate people.

Any off road activity that takes place on or around artificially constructed timber structures, with the exception of bridges/causeways/ramps and the like which exist to span natural features or obstructions, and which exist as part of trails, paths or roadways.

** Clubs affiliated to Scottish Cycling are provided with insurance cover for 'club confined' time trials upon payment of the appropriate fee - conditions apply.