



North of Scotland Cycling Association

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NORTH OF SCOTLAND CYCLING ASSOCIATION

Reconstituted June 2012

Amended November 2013

TITLE

This organisation, being the north centre of the Scottish Cyclists' Union (SCU), shall be called the North of Scotland Cycling Association (NoSCA), hereafter referred to as "The Association".

CONSTITUTION

The Association shall consist of SCU and BC members. These members shall belong to SCU or BC affiliated clubs which are located within the geographical area of the North Centre, as defined by the SCU. Only 1st Claim members shall be allowed to take part in any Association meeting or qualify for any Association Championship.

OBJECTS

To co-ordinate, administer, control and encourage all aspects of the sport of cycling within the Association area in accordance with the Association's by-laws and the rules of the SCU. To affiliate to any organisation to further the interests of the Association and its members.

BY-LAWS

1. GENERAL MEETINGS

At General Meetings all members of the Association shall be entitled to vote. The Chairman may, at his discretion, invoke the rules of conduct as laid down in the SCU rules (Standing Orders for General Meetings).

At least 50% of the senior office bearers must be present and at least 50% of the clubs of the membership must be represented for the meeting to be deemed quorate. If a General Meeting has to be reconvened because it is not quorate, it shall proceed at an alternative date even if not quorate. The committee will be required to initiate disciplinary proceedings against clubs not represented at a reconvened meeting. Only a General Meeting may change the Title, Constitution, Objects or By-laws of the Association, 2/3 of the members present must be in favour of the change, for other business a simple majority will suffice. In the event of a tie the Chairman shall have the casting vote.

2. ANNUAL GENERAL MEETINGS

The Annual General Meeting will be held on or about the second Sunday of November each year. The General Secretary shall notify the membership by sending agenda, minutes of the previous AGM, time and place of meeting to their clubs 14 days in advance.

The agenda for the meeting shall be:

- a. Notice of meeting.
- b. Apologies.
- c. Chairman's remarks.
- d. Minutes of the previous AGM.
- e. Matters arising.
- f. Annual reports from secretaries
- g. Alterations to Title, Constitution, Objects or By-laws. (Proposals to be in the hands of the General Secretary 30 days before the date of the meeting.)
- h. Election of office bearers. Senior officials shall be Chairman; Vice Chairman; General, Road Race, Mountain Bike, Time Trial, Records and Track Secretaries and Treasurer. Other officials shall be elected as required.
- i. Election of Financial Sub-Committee: The Financial Sub-Committee shall consist of One Permanent Member the NoSCA Treasurer. Although the Treasurer will be eligible to vote on the Financial Sub-Committee he will not be allowed to hold the position of Financial Sub-Committee Chairperson. A Minimum of Three (3) others will be elected to serve on the Financial Sub-Committee.
- j. Set Financial Sub-Committee funding for the coming year.
- k. Setting of the per capita fee for the subsequent year.
- l. Ratification of Association information for the SCU handbook
- m. Any other competent business.

3. SPECIAL GENERAL MEETINGS

The General Secretary shall call a meeting on the instructions of the Association Committee, or on written request of ten members, within 30 days.

The requisition shall detail the purpose of the meeting and only such business shall be transacted at the meeting. Any member's request must be accompanied by a deposit of £10 total. The meeting shall decide on the return of this deposit.

4a. ASSOCIATION MEETINGS

Association Meetings shall consist of the Association's Office Bearers and delegates from the clubs of the membership. Association meetings may be called at any convenient time by the Chairman and/or General Secretary. The General Secretary is to notify the membership through their clubs at least ten days in advance of any such meeting. Association Committee meetings shall only be deemed quorate if the bearers of at least 50% of the senior offices and at least three of the clubs of the membership are represented, either by delegates or office bearers. The committee shall have the power to decide on any point not covered by these by-laws.

4b. ASSOCIATION COMMITTEE

The day to day running of the Association will be vested in a committee which shall consist of the Association's Office Bearers.

5. FINANCE

Members' clubs shall pay to the Association an annual fee of £** per SCU/BCF member of that club during the previous season, or £**, whichever is the greater amount. This sum shall be due by or on the date of the AGM each year. Any changes to the affiliation fees shall be decided at the AGM. The treasurer shall also propose the amount. The treasurer shall also be responsible for presenting audited financial records of the Association to the AGM.

6. RACING

a. GENERAL

SCU rules (where formulated) will apply to all NoSCA promotions. All NoSCA promotions shall be open to any SCU/BCF member with the proviso that Association members will be given priority in the event of a full field being received for any championship.

NoSCA Championships will be:

TIME TRIALS

Senior 10, 25, 50, 100, hill climb

Juvenile 10

TRACK

Senior 1 lap sprint, 800m, 1500m, 2000m, 3000m, 4000m, 6000m

Junior 1500m

ROAD RACE

Senior/Junior

MOUNTAIN BIKE

Senior

Junior

Master

Veteran

Youth A

Youth B

These championships may be promoted by NoSCA, or alternatively they may be awarded to clubs at the discretion of the committee. The committee also has the discretion to promote other events, e.g. Inverness-Elgin etc.

Race organisers who have successfully bid for NoSCA championships in any category must seek permission from the NoSCA executive committee to allow the event to be cancelled or postponed before doing so.

Any entries received after the published closing date for a road or time trial championship event will not be eligible to receive championship awards.

In a 100 mile time trial organised by NOSCA, any club which has a member competing must provide a marshal or official.

b. TIME TRIAL CHAMPIONSHIPS

Championship medals will be awarded to the first three Association members on a scratch basis.

Additionally a gold medal will be awarded on a scratch basis (unless otherwise indicated below) where 3 or more entries are received in any of the following categories :-

Senior Female

Junior Male

Junior Female

Under 16 Male

Under 16 Female

Veteran Male (as defined by SC), awarded on age standard using VTTA age standard tables.

Veteran Female (as defined by SC), awarded on age standard using VTTA age standard tables.

Where numbers dictate, categories may be amalgamated e.g. Female senior, veteran and junior to create one Female award. Organisers should liaise with the NoSCA Time Trial Co-ordinator in order to maintain consistency with this approach.

There will be only one Team competition. Team medals will be awarded to the team of three who record the fastest aggregate time, providing that at least two teams enter. Team eligibility is defined by the member's current SC/BC membership card and constituent members of a team may be male or female and belong to any category eligible for the event.

Time Trial Championships will be rotated around the courses in the Association's area as far as practicable.

c. TIME TRIAL BEST ALL ROUNDER COMPETITIONS

Time Trial BARs will be contested over the following distances (in miles).

Individual

Senior Male 25, 50, 100.

Senior Female 10, 25

Junior Male 25, 50

Junior Female 10, 25

U16 Male 10, 25

U16 Female 10, 25

Veteran Male 10, 25, 50, 100 awarded on age standard using VTTA age standard tables

Vet Female 10, 25 awarded on age standard using VTTA age standard tables

Awards for individual BAR championships are gold, silver and bronze medals, with no minimum number of qualifiers.

Team

Senior Male Team championship for 1st team of 3 riders

Senior Female Team championship for 1st team of 2 riders

Junior Male Team championship for 1st team of 2 riders

Junior Female Team championship for 1st team of 2 riders

U16 Male Team championship for 1st team of 2 riders

U16 Female Team championship for 1st team of 2 riders

Veteran Male Team championship for 1st team of 2 riders on age standard

Vet Female Team championship for 1st team of 2 riders on age standard

Only NoSCA District races may be used for BAR qualifying times with the exception of the 100m TT which may be any SC 100m TT not taking place on the same day as the NoSCA 100mTT. The method of calculating the championship shall be the average speed at each distance added together and divided by three, correct to the third decimal place, with the exception of male and female championships for veterans which will be calculated for males by taking the plus value at 25 miles, adding to it 2.5 times the plus of 10 miles followed by half the value at 50 miles and a quarter of the plus value at 100 miles. For females it will be calculated by taking the plus value at 25 miles and adding it to 2.5 times the plus of 10 miles.

d. ROAD RACE CHAMPIONSHIPS

Championship road race distance shall be at least 60 kilometres. Championship awards shall be, in addition to any by the promoting club, medals for 1st, 2nd and 3rd individual places, 1st junior and 1st team (if two or more teams enter). "One man, one prize" will apply, except for the team prize. Premier awards (1st, 2nd and 3rd) take priority.

Circuit Race Distances as follows:

Open, maximum distance 50km

Youth A (boys and girls) maximum distance 35km

Youth B (boys and girls) maximum distance 25km

Youth C (boys and girls) maximum distance 20km

e. ROAD RACE BAR

The road race BAR championship shall be decided on a points basis from all district scratch road races or individual stages of stage races of 50k or more. Points shall be awarded to any rider gaining a placing in the first ten of any qualifying event. Points will be awarded as follows:

1st: 10 points

2nd: 9 points, down to

10th: 1 point

The rider with the highest points total at the end of the season will be the winner. In the event of a tie on points the winner shall be decided by reference to placings achieved, i.e. most first places, and if still equal, most second places etc. This rule applies to all tied placings.

Championship awards shall be:

1st, 2nd and 3rd senior

1st junior.

f. TRACK CHAMPIONSHIPS

The Association Committee shall award the Track Championships to suitable meetings. Championship awards shall be medals for 1st, 2nd and 3rd individual

g. TRACK BAR

The Track BAR shall be decided on a points basis from Championship races only, with the exception of the Junior 1500 metres. Points shall be awarded as follows:

1st: 3 points

2nd: 2 points

3rd: 1 point

In the event of a tie the same method shall be used as for the Road Race BAR to decide the winner.

BAR awards shall be medals for 1st, 2nd and 3rd.

h. MOUNTAIN BIKE CHAMPIONSHIPS

The Association Committee shall award the Mountain Bike Championships to suitable meetings. Championship Awards shall be medals for 1st, 2nd and 3rd in each category.

7. RECORDS

a. FIXED DISTANCE TIME TRIAL RECORDS

The Association will recognise records performed by all categories of rider in the following classifications:

1. Association members on NoSCA registered courses.
2. All comers on NoSCA registered courses.
3. Association members on any course registered with the SCU, BCF or
RTTC.

Records may be claimed by the rider or riders concerned, their club or the promoting club.

The Time Trial and Records Secretary will maintain a list of all records and publicise same at each AGM.

b. PLACE TO PLACE RECORDS

The Association will recognise place to place records at the discretion of the centre committee, who will decide on all matters not covered by these rules.

Record attempts will only be recognised on receipt of a timekeeper's certificate signed by a SCU accredited timekeeper and commissaire, who shall respectively time and observe the attempt.

The onus shall be on the rider, riders or their clubs to make all arrangements for a record attempt and to claim any performance.

The Time Trial and Records Secretary will maintain a list of all records and publicise the same at each AGM.

Appendix One to Constitution

Added November 2008, updated February 2012

NoSCA trophies

1. Skelly Trophy Awarded to the highest placed rider in

- (1) The Scottish Cyclists' Union Senior BAR Championship or
- (2) any other TT BAR.

2. NOSCA Best Allrounder for Annual Competition (Youth)

Presented by Hugh and Nannie MacLennan

3. NOSCA Junior B.A.R. (shield)

Presented by C.C. Horn

4. Challenge Trophy

Presented to N.S.T.T.A for Annual Competition at 100 miles by Jack Smith 1950

5. NOSTA B.A.R. Challenge Cup

Presented by MR E.G. Stables - KEITH. For annual competition.

6. Winnie Ewing Trophy Vets BAR

7. Onesti trophy - currently to be awarded to the first North rider in the NoSCA Road Race Championship.

8. Ladies BAR trophy – presented by Ross-shire Roads CC (Bob Gibson)

GRASS TRACK trophies

1. Thornton trophy –awarded to Track BAR

2. Ogilvie Challenge Cup

Awarded to winner of 5km grass track race at Glenurquhart Highland Gathering.
Belongs to Glen Urquhart Highland Games.

3. William Bremner Memorial Cycling Challenge Cup

Awarded to Best All Round Rider at Glenurquhart Highland Gathering.
Belongs to Glen Urquhart Highland Games.

4. Fraser Trophy

5. Garrow Trophy

These are not strictly NOSCA trophies. Fraser trophy is on long term loan from Clachnacuddin CC for the use of NOSCA for track champs.

Garrow trophy belongs to Forres CC.

NoSCA SPECIAL SERIES trophies

1. Scratch
2. Youth
3. Junior
4. Ladies
5. Veteran (on standard)

TROPHIES WHICH ARE CURRENTLY MISSING – MORE INFORMATION REQUIRED

1. Ian MacLeod cup – Road Race champion
2. Mountain Bike shield

Appendix 2 to Constitution

Added November 2012 Updated November 2013

North of Scotland Cycling Association

Financial Sub-Committee (FSC)

Funding criteria and application process

OBJECTIVE: To use an allocation of NoSCA funds to help support NoSCA Youth, Junior and Under 23 Individual Members or Teams and NoSCA Clubs by way of financial awards for a range of cycling-related purposes that benefit NoSCA.

ELIGIBILITY: All Individuals or Teams applying for funds must be a current NoSCA member as defined in the NoSCA Constitution. Clubs applying for funding must be NoSCA registered clubs as defined in the NoSCA Constitution.

ALLOCATION OF FUNDS: The maximum amount set aside for funding purposes will be decided at each NoSCA AGM but will not exceed Fifteen Per Cent (15%) of the end of Financial Year Balance. The Maximum amount of funding that can be allocated by the FSC shall not exceed one thousand pounds (£1000.00). This will be made up from any surplus left at the end of Financial Year plus Funding awarded by NoSCA AGM.

APPLICATION PROCESS: Applications must be made on the appropriate approved application form in advance of the funding requirement and should contain the following information:

1. Total Cost for Event/Equipment (In the case of an event this should include the following costs: Entry Fee, Travel and Accommodation).
2. Amount of funding they have already received
3. The various sources of this funding.
4. The total amount of the shortfall still outstanding.

The completed application should be submitted to the FSC. The FSC will consider the application and award funds to the successful applicants using the following guidelines:

Youth/Junior

1. One third (33%) of the cost should be met by their parents.
2. One third (33%) of the cost should be met by their club.
3. The rest should come from sponsorship, Braveheart, Local Sport Councils etc.
4. NoSCA will normally cover any shortfall up to a Maximum of One Third (33%) of the overall cost.

This allows for a lack of or insufficient sponsorship funding from other outside agencies.

Under 23

1. Two Fifths (40%) of the cost should be met by the Individual.
2. Two Fifths (40%) of the cost should be met by their club.
3. The rest should come from sponsorship, Braveheart, Local Sport Councils etc.
4. NoSCA will normally cover any shortfall up to a Maximum of One Fifth (20%) of the overall cost.

This allows for a lack of or insufficient sponsorship funding from other outside agencies.

Other examples: Some of the other areas that could be considered for funding assistance are as follows but not limited to:

1. Costs associated with the training of officials.
2. The purchases of Equipment that will help promote the sport of cycling within NoSCA.

The amount awarded in these instances will not exceed One Third (33%) of the overall cost.

No funding will be granted retrospectively and the decision of the FSC will be final.

Funding will be paid after the event on the production of proof of expenditure/attendance as appropriate.

NoSCA Funding Request – Event Application Form – Individual

Name:		Club	
Address:		Telephone No:	
		Mobile No:	
		E-mail:	

Reason for Funding Request			
Breakdown of Cost		Breakdown of Income	
Entry Fee: £		Self/Parents: £	
Travel: £		Club: £	
Accommodation: £		Braveheart: £	
Other: £		Local Sports Council: £	
		Other: £	
Total Cost: £		Total Income: £	
Total Funding Requested (Total Cost - Total Income):		£	
Date of Application:			

Funding Request Approved:	YES	NO
FSC Member Name:		
Signature:		
Date:		

Proof of expenditure/attendance received:	YES	NO
Treasurer's Name:		
Signature:		

1. Completed application to be submitted to NoSCA Financial Sub-Committee.
2. Approved/Unapproved applications to be forwarded to NoSCA General Secretary for filing.

NoSCA Funding Request – Event Application Form - Team

Name:		Club:	
Tel:		Mobile:	
		E-mail:	

Riders Name:	Riders Club

Reason for Funding Request			
Breakdown of Cost		Breakdown of Income	
Entry Fee: £		Self/Parents: £	
Travel: £		Club: £	
Accommodation: £		Braveheart: £	
Other		Local Sports Council: £	
		Other: £	
Total Cost: £		Total Income: £	
Total Funding Requested (Total Cost - Total Income):		£	
Date of Application:			
Funding Request Approved:	YES	NO	
FSC Member Name:			
Signature:			
Date:			

Proof of expenditure/attendance received:	YES	NO
Treasurer's Name:		
Signature:		

1. Completed application to be submitted to NoSCA Financial Sub-Committee.
2. Approved/Unapproved applications to be forwarded to NoSCA General Secretary for filing.

NoSCA Funding Request – Training Application Form

Name:		Club	
Address:		Telephone No:	
		Mobile No:	
		E-mail:	

Reason for Funding Request			
Breakdown of Cost		Breakdown of Income	
Course Fee: £		Self: £	
Travel: £		Club: £	
Accommodation: £		Braveheart: £	
Other: £		Local Sports Council: £	
		Other: £	
Total Cost:	£	Total Income:	£
Total Funding Requested (Total Cost - Total Income):		£	
Date of Application:			

Funding Request Approved:	YES	NO
FSC Member Name:		
Signature:		
Date:		

Proof of expenditure/attendance received:	YES	NO
Treasurer's Name:		
Signature:		

1. Completed application to be submitted to NoSCA Financial Sub-Committee.
2. Approved/Unapproved applications to be forwarded to NoSCA General Secretary for filing.

NoSCA Funding Request – Equipment Application Form

Name:		Club	
Address:		Telephone No:	
		Mobile No:	
		E-mail:	

Reason for Funding Request			
Breakdown of Cost		Breakdown of Income	
Road Sign(s): £		Club: £	
Podium: £		Braveheart: £	
Flag(s): £		Local Sports Council: £	
Other: £		Other: £	
Total Cost:	£	Total Income:	£
Total Funding Requested (Total Cost - Total Income):		£	
Date of Application:			

Funding Request Approved:	YES	NO
FSC Member Name:		
Signature:		
Date:		

1. Completed application to be submitted to NoSCA General Secretary for forwarding to NoSCA Financial Sub-Committee.
2. Approved/Unapproved applications to be returned to NoSCA General Secretary for action.

Proof of expenditure/attendance received:	YES	NO
Treasurer's Name:		
Signature:		